

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the November 28, 2016 Potter County Commissioners' Court meeting.

The minutes from the November 28, 2016 Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of November 23, 2016 through December 7, 2016. [Hood]

Judge Tanner referenced Vouchers checks Nos. 172250-172508 and wire Nos. 819-825 in the total amount of \$2,407,951.97.

MOTION was made by Commissioner Vaughn: I make a motion to approve of the Vouchers checks Nos. 172250-172508 and wire Nos. 819-825 in the amount noted by the County Judge.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

4. **UPDATE ON RECENT CHANGES AFFECTING HR/PAYROLL:** To provide an update on recent changes affecting Human Resources/Payroll regarding Fair Labor Standards Act (FLSA) Regulations, IRS 1095-C forms, and the new "Smart" I-9 form and to take any action necessary. (Holland)

Kay Holland, Potter County Human Resources Director, gave an update regarding Fair Labor Standards Act Regulations.

No action was taken on this item.

See Documentation

5. **TEXAS ASSOCIATION OF COUNTIES:** To hear a report on TAC's Best Practices program and take any action necessary. [Thomas, Hood]

Stan Reed, TAC County Relations Officer and Interim General Counsel for TAC, spoke before Commissioners' Court. Potter County Sheriff Brian Thomas came forward to read the letter of nomination and presented the 2016 County Best Practices Award for Mental Health Docket to Judge Tanner and Commissioners' Court.

No action was taken on this item.

6. **AMARILLO TRI-STATE EXPOSITION.** To consider and act upon a proposed amendment to the Potter County - Amarillo Tri-State Exposition lease providing for Tri-State Exposition to assume responsibility for insuring the property under lease. [Murguia, Fowler]
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MOTION was made by Commissioner Murguia: I make a motion that we approve the proposed amendment to the Potter County - Amarillo Tri-State Exposition lease providing for Tri-State Exposition to assume responsibility for insuring the property under lease.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

7. **AXON BODY CAMERA CONTRACT.** To review and act upon approval of a contract with Taser International, Inc. for Sheriff Department body-camera equipment, software, and data storage. [Thomas, Shelton]
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Potter County Sheriff Brian Thomas gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to renew the contract with Taser International for the Sheriff's Department body-camera equipment, software, and data storage.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

8. **POTTER COUNTY MEMORIAL BASEBALL STADIUM (The Stadium).** To consider and act upon the following proposals regarding The Stadium:

A. A proposed sublease of The Stadium from the current Lessee, Southern Independent Baseball League, to San Jacinto Christian Academy for the period January 1, 2017 to May 1, 2017. [Tanner; Murguia; Gary Elliston, Southern Independent Baseball LLC; Tim Bowles, San Jacinto Christian Academy]

B. Proposed termination of Potter County's lease of The Stadium to Southern Independent Baseball League [Tanner; Murguia]

C. A proposed lease of The Stadium by Potter County to San Jacinto Christian Academy for the period January 1, 2017 through December 31, 2017. [Tanner; Murguia]

Gary Elliston, Owner Southern Independent Baseball LLC, spoke before Commissioners' Court. Mike Head, Potter County Facilities Maintenance Director, and Nick Ward, Assistant Potter County Facilities Maintenance Director, came before Commissioners' Court.

Others coming before Commissioners' Court include:

Eddie Larkan, Del Rio, Texas, Amarillo Property Owner
Allen Abraham, Randall County Resident
Tim Bowles, San Jacinto Christian Academy

MOTION was made by Commissioner Murguia: I will propose approval of a sublease of the stadium from the current Lessee, Southern Independent Baseball, to San Jacinto Christian Academy for the period of January 1, 2017 through May 1, 2017, and require Mr. Elliston to close out improvements that are due by December 31, of 2016.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: Commissioner Church.

Motion carried by 4-1 vote.

See Documentation

9. **OFFICIAL BONDS:** To consider and act upon the following matters concerning the official bonds for elected officials whose new terms will begin January 1, 2017 [Smith, Brumley]

A. To approve the following bonds:

1. County Attorney – C. Scott Brumley;
2. Tax Assessor – Sheri Aylor;
3. Commissioner Pct. 1 - .H.R. "Sgt." Kelly
4. Commissioner Pct. 3 – Leon Church.

B. To set and approve the following bonds:

1. Sheriff – Brian Thomas
2. Constable Pct. 1 – Robert Duval
3. Constable Pct. 2 – Georgia Estrada
4. Constable Pct. 3 – Darryl Wertz
5. Constable Pct. 4 – Idella Jackson

A. MOTION was made by Commissioner Vaughn: I make a motion that we approve the bonds that were stated in the discussion.

SECOND was made by Judge Tanner.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

Corrections to Item 9B are as follows:

1. Sheriff – Brian Thomas
2. Constable Pct. 1 – Darryl Wertz
3. Constable Pct. 2 – Georgia Estrada
4. Constable Pct. 3 – Mike Duval
5. Constable Pct. 4 – Idella Jackson

B. MOTION was made by Commissioner Church: I move that we approve the following bonds for Sheriff Brian Thomas, Constable Pct. 1, Daryl Wertz, Constable Pct. 2, Georgia Estrada, Constable Pct. 3, Mike Duval and Constable Pct. 4, Idella Jackson.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

10. **EQUIPMENT LEASE:** To consider and act upon renewing lease and upgrading mail room postage machine from Pitney Bowes, utilizing Texas Buy Board contract #496-15. It is a 60 month lease with payments of \$821.65 monthly. [Shelton, Hanna]
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MOTION was made by Commissioner Murguia: I make a motion that we approve renewing lease and upgrading mail room postage machine from Pitney Bowes, utilizing Texas Buy Board contract #496-15.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

11. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Potter County Facilities Maintenance Director, and Nick Ward, Assistant Potter County Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County Projects.

MOTION was made by Commissioner Vaughn: I make a motion to approve of the two contracts at 421 S. Bowie for removal of storage tank in the amount of \$24,668.02 and 2419 Willow Creek in the amount of \$22,737.53, and the funds to come from Contingency.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 525 (90 Female; 0 Childress) 83% felonies and 11% misdemeanors was given by Judge Tanner.

13. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

14. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

15. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

Next Commissioners' Court meeting - Thursday, December 22, 2016.

Don Wood, Superintendent Bushland ISD came forward requesting an item be placed on the Potter County Commissioners' Court agenda in January.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Thursday, December 22, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 12th day of December, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy